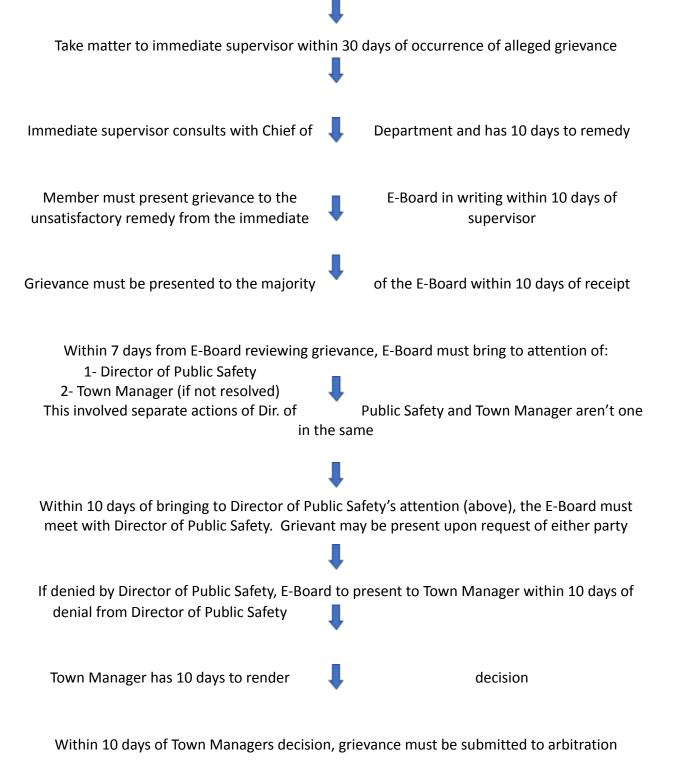
POTENTIAL GRIEVANCE



Parties can decide on mutual arbitrator within the 10 days as stated above OR submit to AAA

<u>Union Business:</u> Local 1651 meetings, RISAFF meetings, RISAFF & IAFF conferences 56 hours per contract year per E-Board member, 104 for President

NKFFA Grievance Checklist

 Date of occurrence
 Date immediate supervisor notified by member
(must be within 30 days of occurrence)
 Date supervisor denies claim (supervisor has 10 days from being notified)
 Date member notified the E-Board in writing
(within 10 days from supervisor's denial)
 Date E-Board majority review/decides (within 10 days of being notified)
 Date E-Board brought to attention of Director of Public Safety {D.O.P.S}
(within 7 days of E-board review/decision, the D.O.P.S. and Town
Manager shall be notified, and issue brought to their attention)
 Date E-Board meets with the D.O.P.S. (within 10 days of bringing to
the attention of the D.O.P.S.)
 Date Director of Public Safety officially denies grievance
 Date E-Board meets with Town Manager
(within 10 days from D.O.P.S decision)
 Date Town Manager rendered a decision (within 10 days from meeting)
 Date submitted for arbitration
(within 10 days from Town Manager's decision)